Annexure-1.

Form No.189

CLAIM FORM

1. Name of the Deceased	
2. Proof of Death	
Name of the Claimant(s): his/her/their relation with the deceased	
Amount in deposit or subject matter of claim with particulars thereof	
5. Particulars of Liabilities of the deceased to the Bank if any.	
 6. a) Did the Deceased leave any Will? if so, a copy thereof duly certified by a Magistrate or Notary be enclosed. b) Is the Will registered? c) Has probate been obtained from a Competent Court? if so, its true copy should be enclosed. d) Names of the executors, if any or beneficiaries under the will. 	
7. a) Names of the legal heirs and their relations with the deceased(Male): (i) Son(s) (ii) Daughter(s) (iii) Widow (iv) Mother (v) Son of a predeceased Son (vi) Daughter of a predeceased Son (vii) Son of Predeceased Daughter (viii) Daughter of predeceased Daughter (ix) Widow of a predeceased Son (x) Son of a predeceased Son (x) Daughter of a predeceased Son (xi) Daughter of a predeceased son of a predeceased Son (xi) Widow of a predeceased son of a predeceased Son. (xii) Widow of a predeceased Son of a Predeceased Son. b) Names of the legal heirs and their relation with the deceased (female): (i) Son(s) (ii) Daughter(s) (iii) Children of any predeceased Son (iv) Children of any predeceased Daughter (v) Husband 8. Is any of the legal heirs, executors or	
beneficiaries minor? if so, What is the age of the minor (s) and in whose custody he/she is? Has any Court guardian been appointed?	
9. Has any succession Certificate or letters of administration been obtained by the Claimant(s) from a Competent Court? if so, its true copy should be enclosed.	
10. Nomination Particulars	
11. Any other Particulars	

DECLARATION

I/We declare that the aforesaid contents are correct and nothing has been concealed or withheld.

Signature of the Responsible Person.

N.B.:- This form Should be filled in legibly and completed in every respect

MANAGER'S CERTIFICATE

	Station:				
	Date :				
I Certify that Shridied and left the follo					
Nature of A/c (s)		A/C No.		Balanc	ce(s) in Rupees
Note: (In case of				_	
I have made prope no others {State When			ed that he/she ha	is left th	ne following heirs and
Name (s)	Relation	onship	Name(s)		Relationship
PARTICULARS OF	CLAIM	IANTS / LEGA	AL HEIRS:-		
Name and address	Age		Relationship		Details of accounts maintained by them with our Bank
Note: In case, the cla attested either by a N their signature should	otary Pu	ublic of the Cla	aimants / legal h	eirs sho	ould be identified and
Recommended that					
B			Manage	r /Office	e –incharge
Recommended that					
Department II O				Regiona	al Manager
Department H.O.					
Remarks of the Lega Orders of Sanctioning	l g authoi	rity.			

INSTRUCTIONS FOR FILLING UP THE CLAIM FORM

- 1. Claim application should be obtained, properly filled in by the Claimant/s giving complete and correct particulars as required therein and is duly dated.
- 2. The Branch must verify all the deposit and loan accounts of the party and see that correct particulars of the account viz.
- a) account number with balance outstanding as on date
- b) in case of term deposits, nature of account, account number, date of opening, due date, conditions of repayment if any,
- c)in case of Jewel loan accounts, date of Pronote, amount outstanding, description and weight of the jewels.
- 3. where any valid nomination is registered with the branch in case of deposit/s and articles kept in safe custody/safety locker separate claim formats prescribed for claims under nomination facilities should be filled in and submitted.
- 4. The particulars of account mentioned in the claim form should tally with that in the requisition letter, Letter of authority etc., given by the claimant and other legal heirs of the deceased person.
- 5. In the column "Particulars of Claimants" the details of the Claimant/s alone must be given in IV-viii. In case the claimant/s / legal heir/s is/ are illiterate/s the left hand thumb impression of the such claimant/s/legal heir/s should be obtained in the consent letter and authorization letter in front of the Manager/Officer should certify adjacent to the thumb impression so obtained as follows:

- 6. The Death Claim application form should be signed by all the legal heir/s/claimant/s of the deceased.
- 7. If there are minor heir/s/claimant/s they should be represented by their natural/legal guardian.
- 8. In the case of thumb impression/signature in any language other than the language(s) in which the claim form and other papers are printed, the same should be duly attested by a Magistrate or Notary under his official seal. While doing so, the attesting officials should state that the contents have been explained to and understood by the signatory.

- 9. Letters from two respectable persons certifying to the correctness of the particulars furnished by the claimants in the claim form should be sent along with claim form.
- 10. In case of Term Deposits, if the Claimant wants to close the same prematurely, then it must be stated in claim application itself clearly.

Annexure – 2.

<u>SPECIMEN OF RECEIPT TO BE OBTAINED IN CASE OF DEPOSIT</u> <u>FROM MAJOR LEGAL HEIR/S</u>.

Received from Tamilnad Mercantile Bank Ltd.,	the sum
of Rs(Rupees	only) being (my/our share/s of) the
amount payable in the account of Late Sri/Smt	with
you as his/her legal heir/s/successors in full and fi	inal settlement of my/our claim/s.
I/We confirm that we have no further claim again	nst the Bank at this Branch in respect
of the assets of the said deceased and the Bank is	fully discharged from all liability and
obligation to me/us or to any person claiming for	or through us.
I/We do not have any other claim from the Bank l	henceforth
Dated:	
Place:	
(for self and on behalf of	
1.	
2.	
Witnesses:	
1.Signature: 2.	Signature
Name	Name
Occupation	Occupation
Address	Address

Annexure-3.

SPECIMEN OF RECEIPT TO BE OBTAINED FROM NATURAL GUARDIAN ON BEHALF OF MINORS.

Decla	aration in c	ase fu	nds are sett	led in favour	of a M	inor		
I,			fat	ther and natur	ral guar	dian of		
hereb	y certify th	nat the	proceeds o	of your Banke	er's Che	eque No		
dated	l		favouring			issued by you i	n settlen	nent of
the	balance	in	account	number			of	Late
			will be u	tilized for the	benefit	of the minor on	ly.	

Signature of Natural Guardian

Annexure.4.

CONSENT LETTER /LETTER OF AUTHORITY

From			Date:			
То						
The Branch Mar Tamilnad Merca	_	.td.,				
Dear Sir,						
Sub: Claim in	n the matter	of Assets of Late S	ri/ Smt			
		tter to inform you leaving b			s/her heir/s the under	
hereby authorise Sri/Si wh valued about /	mto is also one amounting as in my/our	Son/dat of the legal heirs of to Rs	ughter of of the said d(Rupees	leceased	residing at a seets assets as a seet assets as a seet as a seet asset as a seet as a s	
NAME NAME	.11/3	AGE		RELA	TIONSHIP TO THE	
				DECEASED		
PARTICULARS	S OF ACCO	L UNTS/AMOUNTS	S:-			
SL.No		Account Number eposit /Borrowal	Tota Amount/		Nature of Security	
1. 2. 3.						
assets of the declare that I/V	ceased. I/We We have no	am/are entitled to	a share in entire bala	his/her ance in	nt forms part of the assets. I/We hereby the accounts/jewels	
I/XX7 C :1			1 .10.	.		

I/ We further state that the discharge given by the said Sri/Smt......in respect of the said deposit accounts shall be effective as if the same is given by me/us and binding on me/us.

The payment/release so made by the Bank shall be fully and completely binding on me/us and shall discharge the Bank from any claim whatsoever from me/us and my/our legal heirs, successors in-title, assigns, administrators, executors or any other person claiming through me/us or in trust for me/us.

Yours faithfully,

Witnesses:

1. Signature Name Occupation Address 2. Signature
Name
Occupation
Address

Annexure-5

VOUCHING LETTER / DECLARATION LETTER

From

То				
The Manager, Tamilnad Mercantile Bank LBranch.	td.,			
Dear Sir,				
Sub: Claim to the assets/bala Nostanding in the name of late		nnt		
	n ofby declare and state as follows	_		
years. He/	tresiding atand the members of his/her she died on(give th(give the place of death)	r family for the last ne date of		
NAME	AGE	RELATIONSHIP		
1.				
2.				
3.				
4.				
5.				
To my knowledge, the above-named deceased died intestate. I know that I may be liable for damages to the Bank in case it turns out that this information given by me above is in correct and the Bank is made liable for making any wrong payment on the basis of this declaration.				
I certify that the particulars furnished by the Claimant/s in the claim form are true and				
correct to the best of my know	wledge.			
Place:				
Date:	Signat	ure		

Witnesses:

1.Signature 2.Signature Name Name

Occupation Occupation
Address Address

Annexure – 6.

RECEIPT (TO BE OBTANED WHILE RELEASING PLEDGED ARTICLES / ITEMS)

(To be used while Rede Heirs of Deceased Born	eeming/Releasing Gold Jewellery/Shares/G.P.Notes to Legal rowers)
ornaments, Shares/G.P.	ad Mercantile Bank Ltd.,goldgoldgold sas per particulars given below belonging to the said late and pledged as security for loan granted.
Sl.No	Description
of Assets of the said d obligation to me/us or t I/We do not have any o Dated	
·	for Self and on behalf of
	1. 2.
Witnesses:	
1. Signature	2.Signature
Name	Name
Occupation	Occupation
Address	Address

Annexure-7.

TO BE STAMPED AS INDEMNITY

Affidavit cum Indemnity Letter

In respect of payment of balance in deposit accounts / contents of safe deposit locker/

111 105	peet or i	oug men	it or ou	idilee iii .	асрози асс	Culles	, сопис	nito or sure .	асрозі	100	1101/
safe c	ustody a	rticles o	of dece	ased pers	on;						
(To b	e stampe	d with	the duty	y payable	for affida	vit & I	ndemn	ity bond)			
I/We	Mr/Ms/N	Aiss									
(name	e/names	of the c	laiman	ts),							
(s/o, v	w/o, d/o)	,						aged,			
addre	ss,										
do he	reby sole	emnly a	ffirm a	nd state	as follows.						
1.	I/We	a	m/are	the	legal	l	heirs	of	Mr/	Ms/N	Лiss
(name	e of	deceas	sed a	account	holder)	and	the	deceased	is	my	our/
(fathe	r/mother	/wife/h	usband	/son/dau	ghter etc.)						
`				·	,						
2. I/W	Ve furthe	r state	that I/V	Ve the fo	llowing leg	gal heir	rs are t	he only lega	l heirs	enti	tled
								and other			
			•	afe custo							
conte	into neta	in the K	JCRC1/50	are easier	uy.						
N T	NT.							4. 1.			41
No.	Name					Age		ationship eased	to		the
1.											
2.	-										
3.											
4.											

3. I/We further state that t	the deceased was holding an acco	ount (hereinafter re	ferred to
as "the account") (specify	the account details)	in	
branch of	_ bank (herein after referred to as	"the Bank"). At th	e time of
the death of the deceased	the account was having a credit	of Rs	(balance
amount in the account) w	which includes interest upto	(date of p	payment)
amount to Rs	(amount being now paid).		

4. I/We affirm that I/We am/are the sole legal heirs of the deceases who are entitled to receive the amount standing in the credit of the account belonging to the deceased.

5. I/We have requested the bank to make the payment of the amount standing in the credit of the account belonging to the deceased together with interest thereon as applicable to Shri / Smt being one of the legal heirs for and on behalf of all the legal heirs.
OR
I/We have requested the bank to hand-over contents of the safe deposit locker/items held in safe custody to Shr / Smt being one of the legal heirs for and on behalf of all the legal heirs.
6. I/We are aware that the Bank has agreed to settle our claims relying on this affidavit and I/We agree to indemnify the bank in respect of such payment or delivery of the contents of items in safe deposit locker or held in safe custody against any claim made by any person for the amount standing to the credit of the account of the deceased.
7. I/We for ourselves and my/our respective heirs, executors and administrators jointly and severally agree, affirm and undertake that the bank, its successors and assigns and its managers, agents, officers and servants and their respective estates and effects are and shall from time to time and at all times hereafter be kept safe and saved harmless and indemnified for and in respect of such payment and against all actions, losses, cost, charges, expenses and demands whatsoever in respect of the said payment or delivery of the contents of items in safe deposit locker or held in safe custody.
All the averments made herein before are true and correct and I/We put my/our signature/mark on this Day of 200 at in the presence of
Signatures(s) of deponents. (claimants) <u>Signature of Witness</u> Affidavit to be attested by Notary Public.

Annexure – 8.

Form of Inventory of Contents of Safety Locker Hired from Banking Company (Section 45ZE (4) of the Banking Regulation Act, 1949) (To be used where there is nomination or survivorship clause)

		of contents of Safe		o located in the Branch at
* hired by name.	Shri/Smt			(deceased) in his/her sole
* hired by	(ii)			(deceased)Jointly
was taken	on this	day of	f	20
Sr.No.	Description of	f Articles in Safety	Locker	Other Identifying Particulars, if any
1. Shri/Sn	nts		_ (Nominee)	(Signature)
Addres	sand		(Nominee)	(Signature)
Survivors of joint hi	rers		_	(Signature)
Address			-	(Signature)
2 Witness	s (es) with name	e. address and sign	nature:	

ACKNOWLEDEMENT GIVEN BY THE SURVIVORS OF THE JOINT HIRERS

* I, Shri/Smt	(Nominee)	
* We, Shri/Smt	(Nominee),	
	and Shri/Smt. hereby acknowledge the receipt of the d set out in the above inventory together	e contents of the
Shri/Smt(Survivor)	(Nominee) Shri/Smt	
Signature	Signature	
Date & Place		
(Survivor)	Shri/Smt.	
	Signature	
	Date&place	

NOTE:

It is made clear that access to locker is given to survivor(s) / nominee(s) only as a trustee of the legal heirs of the deceased locker hirer on the condition that such access if given to survivor(s) / nominee(s) shall not affect the right or claim which any person may have against the survivor(s) / nominee(s) to whom the access is given.

Annexure - 9.

Form of Inventory of Contents of Safety Locker Hired from Banking Company (To be used where there is no nomination or survivorship clause)

The following inventory of contents Safe Deposit Vault of	ts of Safety Lo	ocker No located in the Branch at
* hired by Shri/Smtsole name.		(deceased) in his/her
(11)		(deceased) Jointly
was taken on this	day of _	20
Sr.No Description of Article Locker	•	Other identifying particulars, if any
 By breaking open the locker un Who produced the key to the loc The above inventory was taken in the Legal heirs of deceased joint hirer 	cker. (Delete whe presence of s)/person mand	whichever is not applicable) T: clated by legal heirs
1. Shri/Smt		(Signature)
Address .		(1.8
Shri/Smt		
Address .		(Signature)
AddressAnd		
Shri/Smt Survivors of		
Survivors of Joint hirers		
(Signature)		
Address		
Shri/Smt.		 .
		(Signature)
Address.		

2. Witness (es) with name, address and signature:

ACKNOWLEDGEMENT

* I, Shri/Smt	legal heir/mandate holder
* We, Shri/Smt.	
	legal heirs and
	surviving hirers
hereby acknowledge the receipt of the out in the above inventory together wi	e contents of the safety locker comprised in ad set th a copy of the said inventory.
Shri/Smt(Legal Heir/Mandate Holder)	
Shri/Smt.	Signature
Shri/Smt	Signature
Shri/Smt	Signature
Date & Place	
(* Delete whichever is not applicable)	

Annexure - 10.

Form of Inventory of articles left in **Safe Custody with banking company**

(Section 45ZC (3) of the Banking Regulation Act, 1949) (To be used where there is nomination or survivorship clause)

	wing inventory of articles left in safe custody	(deceased)		
with branch, by Shri/Smt. (deceased) under an agreement/receipt dated was taken on this, day of				
	20			
Sr.No.	Description of Articles in Safe Custody	Other Identifying Particulars, if any		
1. Sh	e inventory was taken in the presence of: ari/Smt (N	fominee)		
Sn	ri/Smt			
	(Appointed on behalf of minor Nominee)			
Address_				
Address_				
Signature				
Signature				
	nt. (Nominee / ap hereby acknowledge receipt of the articles c entory together with a copy of the said inventory	omprised and set out in the		
Shri/Smt.	(Nominee)			
Signature				
Date & Pl	ace			
Shri/Smt.				
(Ap	pointed on behalf of minor Nominee)			
Signature				
Date & Pl	ace			

NOTE:

It is made clear that access to safe custody articles is given to survivor(s) / nominee(s) only as a trustee of the legal heirs of the deceased depositor of Safe Custody articles on the condition that such access if given to survivor(s) / nominee(s) shall not affect the right or claim which any person may have against the survivor(s) / nominee(s) to whom the access is given.

Annexure -11.

Form of Inventory of articles left in Safe Custody with banking company (To be used where there is no nomination or survivorship clause)

	wing inventor d) under on ag						mt.		dov	
20		1001	nem/recei	րւ ս	aicu	was to	aken on tin	s,	uay	01
Sr.No	Description Locker	of	Articles	in	Safety	Other any	identifying	g particu	lars,	if
The abox	e inventory wa	as tal	ken in the	pres	sence of					
Legal hei	irs or a person . Shri/Smt.	man	dated by l	egal	heirs					
_	Address							(Sign	ature)
2.			/Smt.							
_	Address							(Sign	ature)
			ACKN	ow	LEDGE	MENT				_
* I, Sh holder	ri/Smt.						leg	gal heir/n	nanda	ate
* We, Sh	ri/Smt									
S	hri/Smt						leg	gal heirs a	nd	
	-						su	rviving hi	rers	
	cknowledge the together with						d and set	out in the	abo	ve
Shri/Smt (Legal H	eir/Mandate H	olde	r)							
Shri/Smt	•					Signati	ure			
	•					_ Signati	ure			
	••					Signati	ure			
		not	applicable	;)	_					

Annexure-12

AFFIDAVIT (Relating to Missing Person)

I / We S/o / D/o / w/o aged about years, residing at do hereby solemnly affirm and sincerely state as follows:		
I/We are the deponent herein.		
I/we submit that Sri / Smt (Name of the missing person) residing at is my/our(relationship with the missing person), has been missing from(date).		
I/We submit that Sri / Smt (name of the missing person) is holding a deposit with branch of Tamilnad Mercantile Bank Ltd in his/her name.		
I/ We submit that all efforts were taken by me/us to trace him/her and a paper publication was made in(name of the news paper) on(date of publication) regarding the fact of his/her missing but in vain. In addition to that a police complaint was filed with (Police station) on (date) regarding his/her missing.		
I/We submit that police authorities have reported that Sri / Smt(name of the missing person) could not be traced and has submitted a non-traceable report to that effect. Further no person has seen or has reported having seen Sri / Smt(name of the missing person) after(date of missing).		
I/We submit that, I/ We are the only legal heirs entitled to the deposits standing in the name of Sri./ Smt(name of the missing person).		
I/We submit that, the copy of the police complaint, non-traceable report copy, copy of news paper publication, other documents required including letter of indemnity required by the bank for settling the claim as death claim etc are already submitted to The Manager, Tamilnad Mercantile Bank Ltd.,(name of Branch).		
I/We submit that the above said facts are true and correct.		
I/We state that, this affidavit is executed for the purpose of settlement of the said deposit.		
Solemnly affirmed and signed before me aton DEPONENT/S (Legal heirs)		

NOTARY PUBLIC

Annexure-13

LETTER OF INDEMNITY (Relating to Missing Person)

THIS LETTER OF INDEMNITY executed at on this.... day of.... by

i.	Sri./ Smt	S/o	residing at
ii.	Sri./ Smt	S/o	, residing at
iii.	Sri./ Smt	S/o	residing at

(Hereinafter referred to as 'the obligor' which term shall mean and include their legal heirs) in favour of

WHEREAS-

- 2. The obligor is/are the legal heir/s of Sri / Smt.... (Name of the missing person) has/have taken all steps to trace him and has/have filed police complaint, made a paper publication, but in vain and Sri / Smt is not known for the last 7 years and he/she is presumed as dead.

NOW THIS WITHNESSETH that, the obligor in consideration of bank agreeing to settle the claim of the obligor, undertakes to return the amount settled in his favour more fully described in the Schedule with interest on the said amount for the period between the date of settlement of claim in his favour and date of returning the amount and indemnify and keep indemnified the Bank at all times against all loss, cost, charges and expenses whatsoever of nature that the Bank may incur or suffer on account of bank settling the deposit mentioned in the schedule in favour of the obligor on the strength of the above said documents or any rival claim/any person claiming / establishing to be the legal heir of Sri./ Smt......(name of the missing person) or in the event of Sri/Smt......(name of the missing person) returns/is traced.

IN WITNESS WHEREOF the obligor has put his hand on the day and year first hereinabove written.

SCHEDULE

Details of Deposits to be specified

WITNESSES: 1.	OBLIGOR /S 1.
2.	2.

Note: Details of obligor shall suitably incorporated depending upon the number of legal heirs. Obligor includes all legal heirs and 2 sureties.

Annexure-14

AGREEMENT TO INDEMNITY

This agreement made atthisday of200
executed by SriS/o/w/o/ d/oagedyears
residing at
Whereas the Depositor/s had deposited a sum of Rsin Fixed Deposit/Mini MKD/Navarathnamala Deposit opened onwith the Bank at% interest for a period ofdays/weeks/months for which the Bank issued the deposit receipt bearingDeposit Receipt Nodated/opened onSB/DSD/CA Account with number
Whereas the Depositor has/have lost or misplaced the said Pass book /Deposit receipt / amd the same is not traceable, and Srithe nominee has represented to the Bank that the Deposit receipt / Pass book is lost/ untraceable and that he may be repaid with the deposit amount without the production of the deposit receipt/pass book.
Whereas the nominee/s has also assured the Bank and the Fixed Deposit Receipt /Muthukkuvial Deposit receipt /Mini MKD /Navarathnamala Deposit /Pass book remains untraced and that in case the receipt/ pass book is found out or the nominee comes into possession of the same at any time, he will immediately inform the Bank and handover the same to the Bank .
Whereas the Bank has agreed to repay the deposit amount of Rswithout the production of the said deposit receipt /pass book on condition that the nominee along with other respectable and creditworthy person shall indemnify the Bank against all losses etc., that may be caused to the Bank as a consequence of repayment of deposit without production of the receipt / pass book.
IN CONSIDERATION OF THE PROMISES, the Indemnifiers execute the indemnify and this Deed witnesseth as follows:-
i) In consideration of the Bank making repayment of the deposit amount in the name of

IN WITNESS WHEREOF THE Depositor and the indemnifiers have hereunto affixed their respective hands the day and year first above written.

Witness	Nominee
1.	
2.	
3.	Indemnifier.